

August 17, 2016, 1:30 – 2:30 p.m., Room 221-A

Meeting called to order by Chair, Michael Scuse at 1:30 p.m.

Members present:

Michael Scuse, Chair
Robin Bailey, Jr., *Regional Administrator*
Chavonda Jacobs-Young, *Administrator* (by phone)
Autar Mattoo, *Research Plant Physiologist* (by phone)
Lillian Salerno, *Deputy Under Secretary* (by phone)
Kevin Shea, *Administrator*
Tom Tidwell, *Chief* (by phone)

Members absent:

Lanon Baccam, *Deputy Under Secretary*
Bobbi Jeanquart, *Director*
Terri Nintemann, *Vice Chair*

Advisers present:

Inga Bumbarly-Langston, *Deputy General Counsel*
Don Bice, *Associate Director*

Adviser absent:

Joe Leonard, *Assistant Secretary for Civil Rights*

Facilitators present:

Patty Moore, *Executive Secretary*
Kimm Hobbs, *Facilitator*

Visitors attending:

Rebecca Ayers, OPM
Kevin Galliers, OPM
Ashlee Johnson, OSEC
Marsha Wiggins, OHRM

Approval of minutes: Minutes from 06-30-16 were approved without modification.

Business:

The meeting was devoted to the demonstration of USA Performance--OPM's automated performance appraisal system. It specifically highlighted the features of the SES performance module.

- Vote: All members voted to implement the pilot for the SES members in the Research, Education and Economics mission area for the FY 2017 performance cycle.
- Action: Chavonda will discuss the ERB's recommendation with REE's senior leadership.

Meeting adjourned at 2:30 p.m.

Next Meeting: October 26, 2016 - Please note that we will schedule standing ERB meetings on the third Wednesday of each month, from 1:30 – 2:30 PM. However, these meetings are subject to change depending upon the Chair's travel schedule.

Agenda items for next meeting: TBD