



**United States Department of Agriculture**

<b>FOREIGN CONTACT QUESTIONNAIRE</b>			
Employee Name		SSN (last four only)	
Position/Title		Work Phone	
<b>1. Foreign Contact Information</b>			
a) Contact's Name		b) Contact's Citizenship	
c) Date of Occurrence	d) Place of Occurrence	e) Contact's profession/affiliation	
2. How was the contact initiated?			
3. Was the person of the same ethnicity/nationality as you?		Yes	No
4. Was the person of the same gender as you?		Yes	No
5. Do you have any relatives or friends in this person's country?		Yes	No
6. Did the individual volunteer personal information on themselves?		Yes	No
7. Did the individual seem to control the direction of the conversation?		Yes	No
8. Did the individual ask where you work?		Yes	No
9. Did the individual ask what type of work you do?		Yes	No
10. Did you discuss involvement in government related activities?		Yes	No
11. Did the individual ask about your political affiliations?		Yes	No
12. Did the individual offer to arrange any special treatment?		Yes	No
13. Did the individual offer to pay for anything (meals, gifts, etc.)?		Yes	No
14. Have you ever received any gifts from this person?		Yes	No
15. Did you exchange business cards, phone numbers, or addresses? <i>(If yes, please provide a copy)</i>		Yes	No
16. Did the individual express interest in further contact with you?		Yes	No
<b>If you answered "Yes" to any of the above questions, please explain in the remarks section below.</b>			

17. To the best of your knowledge, describe the physical characteristics of the person you had contact with (e.g., approximate age, weight, color of eyes and hair, complexion, marks, scars, etc.)

18. Identify those topics or technologies the individual expressed an interest in which you believe are classified, sensitive, or proprietary.

19. Remarks

Employee Signature

Date