



United States
Department of
Agriculture

Office of the
Assistant
Secretary for
Departmental
Management

Management
Services

Procurement
Operations
Division

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ACQUISITION OPERATING PROCEDURE (AOP)

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FROM: Shawn E. Kerkes *Shawn E. Kerkes*
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SUBJECT: AOP No. 15: Small Business Procurement Goals

◆ **PURPOSE:** The purpose of this Acquisition Operating Procedure (AOP) is to provide the Fiscal Years 2012 and 2013 Small Business Procurement Goals for Departmental Management that were adjusted/approved by the USDA, Office of Small and Disadvantaged Business Utilization.

The Small Business Procurement Goals are a percentage of the total value of all prime contracts and includes some subcontracts awarded to small businesses.

◆ **AUTHORITIES:** Departmental Regulation 5090-2, Annual Preference Program Goals.

◆ **PROCEDURES:**

The Contracting Officer must award contracts to small businesses to allow maximum practical opportunity to participate in providing goods and services to Departmental Management of USDA in order for the agency to achieve the goals.

**FISCAL YEARS 2012 AND 2013
SMALL BUSINESS PROCUREMENT GOALS**

<u>Program</u>	<u>Percentage</u>
Small Business Concerns	59.99%
8(a) Concerns	*6.0%
Small Disadvantaged Business Concerns	28.34%
Women-Owned Small Business Concerns	20.37%
HUBZone Small Business Concerns	3.0%
Service Disabled Veteran Small Businesses	3.0%

*Note: Departmental Management proposed goals for this program.